



Regular meeting of the Foundation Board
Minutes for Wednesday, April 27, 2022
3:00PM to 5PM
[VIDEO](#)

Meeting Participants

Voting Board Members Present (18 members)

Christine Anderson (Chair), Bill Chunowitz, Peggy Cravens, Carol Bell Dean, Carol Fragen, Barbara Fromm, Jim Greene, Paul Hinkes, Dale Landon, Thomas Minder, Joanne Mintz, Barbara Foster Monachino, Marlene O’Sullivan, Diane Rubin, Jane Saltonstall, Marge Dodge, Jim Williams and Jake Wuest, Norma Castaneda

Non-Voting Board Members Present

Catherine Abbott, Kim Dozier, Martha Garcia, John Ramont and Aurora Wilson

Board Members Not Present

Christine Anderson, Donna MacMillan and Leslie Usow, Carol Fragen joined the meeting at 3:21pm, Rob Moon joined at 4:00 pm.

Guest(s) & Staff

Juli Maxwell, Amanda McCarthy, Kirstien Renna, Mike Hofacre, Gailya Brown

Recorder

Juli Maxwell

Meeting Minutes

1. Call to Order/Roll Call

1.1 Call to Order

The meeting was called to order at 3:01 PM.

2. Approval of Agenda

2.1 Approval of Agenda: Foundation Board of Directors Regular meeting of April 27, 2022: Pursuant to Government Code Section 54954.2(b)(2), the Board

may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.2 Confirmation of Agenda: Approval of Agenda for the Board of Directors regular meeting of April 27, 2022 with any addition, correction or deletions.

2.3 Conclusion

Bill Chunowitz moved to approve the agenda, Barbara Fromm seconded. Motion carried.

2.1 Follow-up Items	2.1 Task of	2.1 Due by

3. Approval of Minutes

3.1 Approval of March 10, 2022 Foundation Board of Directors Regular Meeting Minutes

Jake Wuest moved to approve the minutes as presented, Norma Castaneda seconded. Motion Carried.

3.1 Follow-up Items	3.1 Task of	3.1 Due by

4. Comments from the Public

4.1 Comments from the Public: In accordance with Assembly Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Questions will be accepted by email to codfoundation@collegeofthedesert.edu and read into the record during public comment. Persons who wish to speak to the Board on any item not already on the agenda may do so at this time. There is a time limit of three (3) minutes per person and fifteen (15) minutes per topic, unless further time is granted by the Board. This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used. Requests should be directed to the Foundation as soon in advance of the Board meeting as possible

There were no comments from the public and no member of the public was present.

5. Mission Moment

Foster Youth Education Presentation

Foster Youth from COD including students Karla Gibson and Stephanie Monroy-Ramirez, and counselor Carol Lasquade gave a presentation outlining the new Foster Youth Center, the impact of the program on their lives, and thanked the Board, donors and the Foundation. They thanked Connie Lurie for her significant gift which they know will continue to support COD Foster Youth students. The students took questions from the board.

6. Consent Agenda Items

Consent Agenda: Blanket Motion: All Consent items will be voted on in one motion. Any Board Member may request that any item(s) be moved to the Action Agenda.

- 6.1 Adopt Resolution No. 031822-1 to continue fully or partially virtual public meetings**
- 6.2 Approve the Financial Statements for period ended January 31, 2022 as recommended by the Finance and Investment Committee**
- 6.3 Approve the Proposed 2022-23 Budget Amendment**

5. Conclusion

Bill Chunowitz moved to approve the consent agenda as amended, Tom Minder seconded. Motion carried.

5. Follow-up Items	5. Task of	5. Due by

7. Action Agenda (Items pulled from the Consent Agenda for Separate discussion and consideration)

No items were pulled from the agenda.

6. Follow-up Items	6. Task of	6. Due By

8. Reports

8.1 College Superintendent/President– Dr. Martha Garcia

Dr. Garcia thanked the Foundation for the events that have taken place to support College of the Desert and for the impact the Foundation is making on the lives of the students. She acknowledged that the school needs more services for Foster Youth. Dr. Garcia reported on construction progress in

Indio which began this week. Regarding Roadrunner Motors – the board approved the continuation of the project at the original location in Cathedral City. Dr. Garcia reported on the student commencement speaker event on May 17 at 4pm at the Pollack that will highlight the students who applied to be commencement speaker but were not chosen. She was so moved by their courage she decided to hold an event to present in front of an audience and it will be streamed online. Dr. Garcia noted the Commencement speakers who were chosen, are both Foster Youth.

8.2 Board of Trustees – Aurora Wilson

Aurora reported the Board had asked her to congratulate the Foundation and the Chairs and Sponsors for a job well done on Stepping Out for COD. She thanked the Foundation board for the President’s Circle event at Rob Moon’s home, as well as the campus tour that she attended.

8.3 Student Board Member Update – Amaris Guzman

Student was not present.

8.4 Executive Director - Catherine Abbott

Catherine shared a presentation with the Board regarding various events and gifts that have come into the Foundation from various donors. Catherine also shared upcoming events and encouraged Board attendance. (Powerpoint attached.)

9. Action Items

9.1 Approve the changes of the By-Laws for the new Executive Committee structure as recommended by the Executive Committee meeting (Tom Minder, Diane Rubin & Catherine Abbott)

Tom Minder described to the Board what has happened with the By-Laws. The By-Laws reflect the hierarchy of the organization. “President” was changed to “Chair-Person” in the by-laws. Page 146 is still using old terms for “President” and will be updated.

9.1 Conclusion

Jake Wuest moved to Approve the changes of the By-Laws for the new Executive Committee structure as recommended by the Executive Committee meeting. Bill Chunowitz seconded. Motion carried.

9.1 Follow-up Items

9.1 Task of

9.1 Due by

9.1 Follow-up Items	9.1 Task of	9.1 Due by
Change President to Chairperson	Juli Maxwell	5.25.2022

10. Discussions Items

- 10.1 First Review of the Proposed List of Board of Directors for fiscal year 2022-2023 as recommended by the Nominating Committee (Barbara Fromm)** Barbara read the names of the proposed list of Board of Directors.
- 10.2 First Review of the Proposed Slate of Officers for fiscal year 2022-2023 as recommended by the Nominating Committee (Barbara Fromm)** Barbara read the names of the proposed slate of officers. Officers will be voted on in the next meeting.
- 10.3 Campus Grant Presentation (Catherine Abbott)**
Catherine gave a presentation outlining what these grants will do, who would be eligible, and how these will be applied for and managed. This will not be voted on today. This was for education and discussion. The annual investment activity of \$600k board quasi endowment is what this will be funded from.
- 10.4 Student Emergency Fund 3 Month Review (Tom Minder & Kirstien Renna)** Tom Minder stated that approximately \$411,000 has been dispersed out of this fund. \$300k of that was transferred into that fund during the pandemic from other accounts. This was suspended in December and Tom raised the question of more funds being transferred into this account. Originally funds for this account came from the 30/30 fund. Funds were raised last year specifically for this fund. No recent requests for this money have come into the Foundation. Catherine Abbott explained the difference between this fund and the Edge/Pledge program.
- 10.5 Stepping Out for College of the Desert Gala Final Debriefing & 40th Anniversary Discussion (Barbara Foster Monachino & Jane Saltonstall)** Barbara Foster shared that they were happy with the outcome and that the event met and exceeded goal. The committee met and did a comprehensive debrief which will provide a good template for the 2022/23 Chairs of the Stepping Out Committee. McCallum report showed a profit \$13,000 after expenses, from ticket sales, that will go to the Foundation.

10.0 Follow-up Items	10.0 Task of	10.0 Due by
None	None	None

11. Future Agenda Items

11.1 Board Members Expectations for 2022/2023 Fiscal Year (Barbara Fromm & Catherine Abbott)

11.2 Diversity Program

12. Adjournment

The meeting was adjourned at 4:37PM.

Next Meeting: Wednesday, May 25, 2022 – 3:00PM – Desert Willow Resort

Campus Grants

A fun competitive opportunity for College of the Desert employees



How they work

- **General Purpose**

- Provide financial assistance to help COD Faculty and staff enhance the educational experience of students.
- All College of the Desert employees are eligible to apply
- Award amounts:
 - \$30,000 annually
 - \$15,000 per semester
 - 5 - \$3000 awards
- All grants must be used within 12 months (use it or lose it)

- **How they are Chosen**

- The College of the Desert Foundation Sub-Committee evaluates and scores applications according to responses provided on the grant application (Other college constituency groups will be invited to serve on this committee)
- Incomplete or late applications will not be accepted
 - Applications must have appropriate signatures from Deans and/or Vice President – vetted by their own departments



Campus Grants

Reports:

- 1 Each Grantee is required to provide a summary report to the Foundation upon completion of the grant funded project
- 2 Reports should include a description of how the grant enhanced the students' educational experience
- 3 A Foundation representative may be assigned to conduct a follow up visit.
- 4 Grantee and grantees may be asked to present their work to a Foundation audience. This could include: board meetings, campus tours, grants committee visit.



Types of Requests – Examples

1. Equipment

Fire Technology - SCBA

Agriculture - Tractor



3. Student Experience

Carnegie Hall



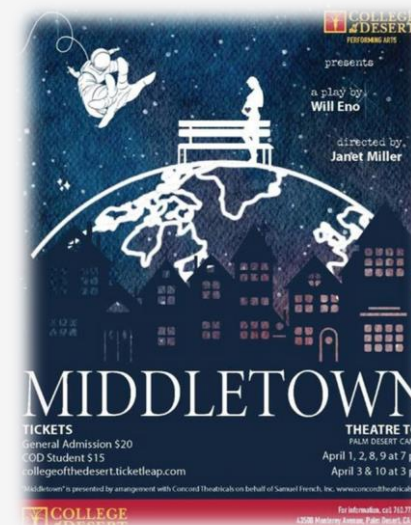
2. Program Enhancement

Supplies for EDGE



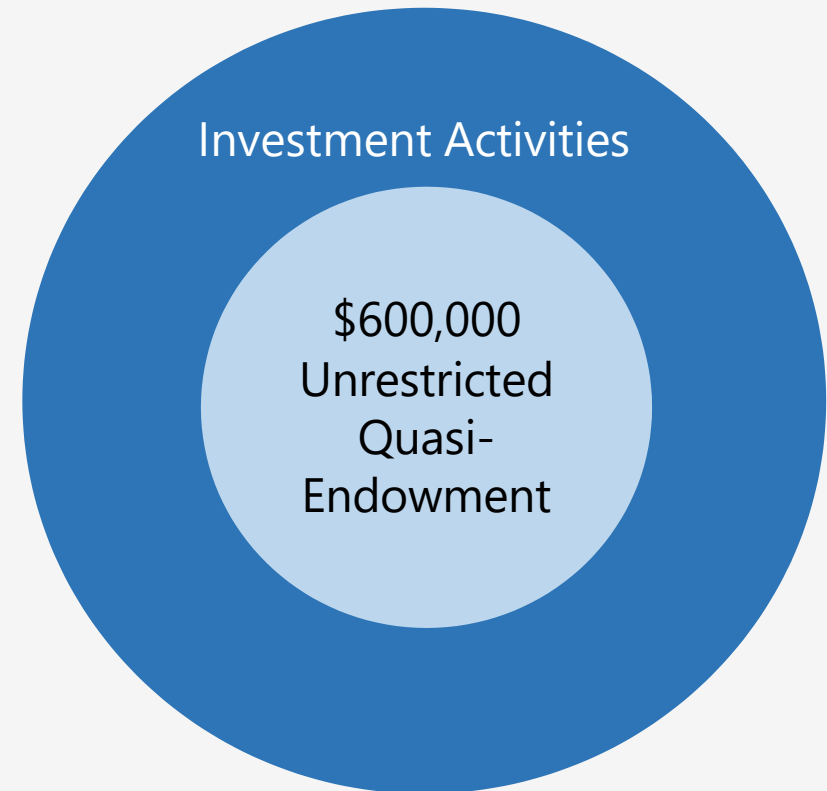
4. Program Awareness

Performing Arts



Funding Stream(s)

- 1** Earnings from the \$600,000 recently established unrestricted quasi-endowment
- 2** The Foundation will subsidize funding as necessary for the first few years until the quasi-endowment is performing well to fully support this program.
- 3** Eventually, donors may wish to fund campus grants



Any Questions ????????