



## **Foundation President's Circle Events Committee Meeting**

**Minutes for Thursday, January 6, 2022**

**3:30PM**

Zoom Video

### **Meeting Participants**

#### **Voting Committee Members Present**

Carol Bell Dean (Chair), Leslie Usow, Tom Minder, Rob Moon, Barbara Foster Monachino, Marlene O'Sullivan

#### **Committee Members Not Present**

#### **Recorder**

Juli Maxwell

#### **Guests**

Matthew Durkan

### **Meeting Minutes**

#### **1. Call to Order/Roll Call**

The meeting was called to order at 3:02 pm.

#### **2. Action Items**

##### **2.1 Approval of Agenda: Foundation President's Circle Events Committee**

Meeting of January 6, 2022 Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

**2.2 Confirmation of Agenda: Approval of Agenda for the President's Circle Events Committee Meeting of January 6, 2022 with any addition, correction or deletions.**

##### **2.2 Conclusion**

The agenda was approved.

<b>2.2 Follow-up Items</b>	<b>2.2 Task of</b>	<b>2.2 Due by</b>
None	None	None

### **3. Minutes**

#### **Approval of regular Foundation President’s Circle Events Committee Meeting Minutes – October 7, 2021.**

Barbara Foster Monachino moved to approve, and Leslie Usow seconded. The minutes were approved.

<b>3.1 Follow-up Items</b>	<b>3.1 Task of</b>	<b>3.1 Due by</b>
None	None	None

### **4. Comments from the Public**

**4.1 Comments from the Public:** In accordance with Assembly Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed. Questions will be accepted by email to [codfoundation@collegeofthedesert.edu](mailto:codfoundation@collegeofthedesert.edu) and read into the record during public comment. Persons who wish to speak to the Board on any item not already on the agenda may do so at this time. There is a time limit of three (3) minutes per person and fifteen (15) minutes per topic, unless further time is granted by the Board. This time limit will be doubled for members of the public utilizing a translator to ensure the non-English speaker receives the same opportunity to directly address the Board, unless simultaneous translation equipment is used. Requests should be directed to the Foundation as soon in advance of the Board meeting as possible.

There were no comments from the public.

### **5. Discussion and Action Items**

#### **5.1 Meet and greet at the Cork Tree – January or February**

5.1.1 Committee discussed having this event and unanimously decided to cancel this event due to COVID concerns. Committee decided to instead send a letter to members thanking them for their membership, recap what events have been going on with President’s Circle, and explain that the Foundation would like to be safe and not have an in-person event during this time. Matthew Durkan offered to draft this letter and send to Carol Bell Dean for input.

### 5.1 Follow-up Items

### 5.1 Task of

### 5.1 Due by

Draft update letter to PC Members	Matthew Durkan	ASAP
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### 5.2 Rob Moon's Home Event - April 8, 2022

Committee discussed the format for this event and decided it will be a Cocktail Party at Rob Moon's home, from 5:30 pm. to 7:30 pm on April 8, 2022. Event will include heavy hors d'oeuvres and cocktails. The committee requested to look at the current President's Circle budget prior to moving forward with the catering. Matthew Durkan will get the budget from Kirstien Renna. Robert Moon will pay for alcohol and the valet. Committee discussed having a speaker from COD's architecture program, and Katherine Hough to speak regarding the home and Steve Chase. Committee discussed having LuLu California Bistro and Il Corso for catering the event, dependent on the budget.

### 5.2 Follow-up Items

### 5.2 Task of

### 5.2 Due by

Obtain PC Events budget for committee review.	Matthew Durkan	Feb. 3, 2022
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### 5.3 Campus Tours

5.3.1 The importance of having a PC member present to make a presentation i.e. Edge/Pledge.

Due to the current COVID 19 Variants, the campus tours have been postponed until further notice, when donors and students can participate. Matt to keep the committee updated on this topic. Matt suggested that there be a long-standing board member for each tour, accompanied by a new board member.

### 5.3 Follow-up Items

### 5.3 Task of

### 5.3 Due by

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### 5.4 J. McLaughlin Event of 11/19/21 – Recap

5.4.1 The store did \$14,500 worth of business; the College will receive \$2,175 which is 15% of the proceeds.

Event went very well, considering having this an annual event, with a

possibility of other events to benefit COD.

**5.4 Follow-up Items**

**5.4 Task of**

**5.4 Due by**

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**5.5. Ideas for 2022/2023:**

5.4.1 October, 2022: Trick or Treat in a private home

5.5.2 January, 2023: Happy New Year

5.5.3 March or April?

Carol Bell Dean asked that committee start thinking about fundraising and stewardship ideas for the upcoming year.

**5.5 Follow-up Items**

**5.5 Task of**

**5.5 Due by**

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**6. Future Agenda Items**

**7. Adjournment**

The Chair adjourned the meeting at 3:59 pm.

**Next Meeting: Thursday, February 3, 2021 – 3:30 pm**