



**COD Foundation Stepping Up for COD Committee Agenda**

**Tuesday, March 1, 2022**

**2PM**

**In Person at:**

**COD Foundation Board Room**

**College of the Desert Palm Desert Campus**

**43500 Monterey Avenue, Palm Desert, CA**

**JOIN Remotely:**

<https://cccconfer.zoom.us/j/6482451590?pwd=bGF4a3EzOVJERUtBbkZaTFFHcmExQT09>

Password: 3562

**Or Telephone Dial: +1 669 900 6833 (US Toll)**

**Password: 3562**

Meeting ID: 648 245 1590

**COLLEGE OF THE DESERT FOUNDATION MISSION:** College of the Desert Foundation acts as advocates for the College and to secure financial support enhancing educational opportunities for all students.

**COLLEGE OF THE DESERT MISSION:** College of the Desert provides excellent educational programs in basic skills, career and technical education, certificate, transfer preparation, associate degrees, noncredit and distance education, which are continuously evaluated and improved. Our programs and services contribute to the success, learning and achievement of our diverse students and the vitality of the Desert Community College District, surrounding areas and beyond.

\*\*\*

**Committee Members (total #): 11**

Barbara Foster Monachino (Co-Chair), Jane Saltonstall (Co-Chair), Carol Fragen, Joanne Mintz, Marge Dodge, Peggy Jacobs, Tom Minder, Rob Moon, Diane Rubin, Leslie Usow, Marlene O'Sullivan

**Non-Voting Committee Members (total #): 0**

**Quorum (51%): 6**

**Subject to Brown Act: Yes**

## **1. Opening Items**

1.1 Roll Call

## **2. Agenda**

2.1 Meeting of the Foundation Stepping Up for COD Committee of March 1, 2022 Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.2 Confirmation of Agenda: Approval of agenda for the Meeting of the Foundation Stepping Up for COD of March 1, 2022, with any additions, corrections or deletions.

## **3. Minutes**

**Approval of Stepping Out for COD Committee Meeting Minutes of February 1, 2022.**

## **4. Comments from the Public**

**Public Comments:** In accordance with Senate Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted in person, by email to [codfoundation@collegeofthedesert.edu](mailto:codfoundation@collegeofthedesert.edu) and read into the record during public comment or by using the raise your hand function by joining the Zoom link. There is a time limit of three (3) minutes per person. All comments must be submitted or brought forward prior to the end of the public comments section. Persons with disabilities may make a written request for a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the Committee meeting. All requests should be directed to the Foundation in advance.

## **5. Discussion and Action Items**

- 5.1 **Sponsorship Report** - Matthew Durkan
  - 5.1.1 Update on Sponsors
  - 5.1.2 Suite Deal Incidentals for Restaurant Gift Certificates
- 5.2 **Ticket Sales Update** – Matthew Durkan
  - 5.2.1 Update on advertising – Palm Springs Life, Desert Sun – Matthew Durkan and Marge Dodge
- 5.3 **Budget Overview** – Kirstien Renna
- 5.4 **McCallum MOU**
  - 5.4.1 McCallum’s responsibilities vs. Foundation’s
- 5.5 **Pre-Event** – Joanne Mintz & Barbara Foster Monachino
  - 5.5.1 RSVPs
- 5.6 **Post-Event** – Joanne Mintz
  - 5.6.1 Using COD Library as venue - update
- 5.7 **Entertainment Update** – Barbara Foster Monachino and Tom Minder
- 5.8 **Event Timeline** – Matthew Durkan
- 5.9 **COD Video update** – Catherine Abbott and Theresa Maggio
- 5.10 **Pre-Event and Main Event Scripts**

## **6. Future Agenda Items**

## **7. Adjournment**

**Next Scheduled Meeting: Tuesday, March 22, 2022**