



Agenda for Wednesday, January 12, 2022

1:00PM

JOIN IN PERSON:

**College of the Desert
43500 Monterey Avenue – Palm Desert, CA
Cravens Center Multipurpose Room (MASKS REQUIRED)**

OR JOIN VIA ZOOM:

<https://cccconfer.zoom.us/j/91435684770?pwd=VnlKaTBQajNFU3l6OFZiamZWVG1ydz09>

OR Dial: +1 669 900 6833 (US Toll) - Meeting ID: 914 3568 4770

Passcode: 653195

COLLEGE OF THE DESERT FOUNDATION MISSION: College of the Desert Foundation acts as advocates for the College and secures financial support enhancing educational opportunities for all students.

COLLEGE OF THE DESERT MISSION: College of the Desert provides excellent educational programs in basic skills, career and technical education, certificate, transfer preparation, associate degrees, noncredit and distance education, which are continuously evaluated and improved. Our programs and services contribute to the success, learning and achievement of our diverse students and the vitality of the Desert Community College District, surrounding areas and beyond.

Committee Members (9):

Christine Anderson (Chair), Bill Chunowitz, Marge Dodge, Barbara Foster Monachino, Barbara Fromm, Tom Minder, Joanne Mintz, Diane Rubin and Jane Saltonstall

Non-Voting Committee Members (4):

Catherine Abbott, Martha Garcia, John Ramont and Aurora Wilson

Quorum: 51%

Subject to Brown Act: Yes

1. Call to Order/Roll Call

1.1 Call to Order

2. Agenda

- 2.1 Regular Meeting of the Foundation Executive Committee of January 12, 2022
Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).
- 2.2 Confirmation of Agenda: Approval of agenda for the Regular Meeting of the Foundation Executive Committee of January 12, 2022 with any additions, corrections or deletions.

3. Minutes

- 3.1 Approval of the Regular Executive Committee Meeting Minutes of November 10, 2021.

4. Comments from the Public

4.1 Public Comments: In accordance with Senate Bill 361 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted in person, by email to codfoundation@collegeofthedesert.edu and read into the record during public comment or by using the raise your hand function by joining the Zoom link. There is a time limit of three (3) minutes per person. All comments must be submitted or brought forward prior to the end of the public comments section. Persons with disabilities may make a written request for a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the Committee meeting. All requests should be directed to the Foundation in advance.

5. Closed Session

- 5.1. Closed session from 1:05 PM – 2:00PM** Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Committee shall reserve time to continue discussion.
- 5.2. Public Employee Appointment** (*Pursuant to Government Code Section 54957*)

6. Open Session

6.1 Report on Action Taken (if any)

7. Discussion & Action Items

7.1 January 26 Foundation Board Meeting (Catherine Abbott)

7.1.1 Meeting to take place on the Palm Desert Campus

7.2 Approve the Recommendation to the Full Board for a Quasi-Endowment for the \$600,000 Legacy Leaders Gift (Catherine Abbott)

7.3 2% Management Fee discussion as per the Finance & Investment Committee (Tom Minder)

7.4 Stepping Out for College of the Desert Update (Barbara Foster Monachino & Jane Saltonstall)

7.4.1 Pre-Event on February 10, 2022

7.4.2 Budget Update

7.4.3 Other Updates

7.5 Executive Director's Update (Catherine Abbott)

7.5.1 Staff update

7.5.2 Budget Planning Update

7.5.2.1 Wed, January 19 at 9AM

7.5.2.2 Wed, February 2, at 9AM

7.6 Upcoming Events Reminders (Catherine Abbott)

7.6.1 **Academic Angels Fundraising Luncheon** – Feb 16, 2022 – Big Horn Clubhouse

7.6.2 **Stepping Out for College of the Desert** – March 31, 2022

7.6.3 **President's Circle Reception** – April 8, 2022 – Rob Moon's Residence

8. Future Agenda Items

8.1 Fraud Policy

8.2 Executive Committee Organizational Chart Restructuring and Standing Committee Definitions

8.3 Board Member Expectation Form Update as recommended by the Finance & Investment Committee to be reviewed by Nominating Committee

9. Adjournment

Next meeting: Wed, February 9 at 1PM – In Person and Via Zoom