



Foundation Regular Executive Committee Meeting

Minutes for Wednesday, April 7, 2021

2:00PM

Zoom Video:

<https://cccconfer.zoom.us/j/91435684770?pwd=VnlKaTBQajNFU3I6OFZiamZWVG1ydz09>

Meeting Participants

Committee Members Present

Bill Chunowitz (Chair), Marge Dodge, Barbara Fromm, Tom Minder, Joanne Mintz, Diane Rubin and Jane Saltonstall

Non-Voting Committee Members Present

Catherine Abbott, Jeff Baker and John Ramont

Committee Members Not Present

Christine Anderson and Bonnie Stefan

Recorder

Eve-Marie Dehondt

Guests

Kirstien Renna

Meeting Minutes

1. Call to Order/Roll Call

The meeting was called to order at 2:02PM.

Marge Dodge left the meeting at 1:41PM.

2. Action Items

2.1 Approval of Agenda: Regular Foundation Executive Committee Meeting of April 7, 2021 Agenda:

Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to

take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.1 Confirmation of Agenda: Approval of Agenda for the Regular Executive Committee Meeting of April 7, 2021 with any addition, correction or deletions.

2.1 Conclusion

Barbara Fromm moved to approve the agenda as presented, Jane Saltonstall seconded. Motion carried.

2.1 Follow-up Items	2.1 Task of	2.1 Due by
None	None	None

3. Minutes

3.1 Approval of Special Foundation Executive Committee Meeting Minutes – March 17, 2021

The minutes were approved as presented.

4. Comments from the Public

4. 1 Comments From The Public: Comments from the Public: In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted by email until March 16, 2021 at 5PM to codfoundation@collegeofthedesert.edu and read into the record during public comment.

There were no comments from the public received.

5. Closed session

5.1 Closed session from 1:06 PM – 1:58PM Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Committee shall reserve time to continue discussion.

5.2 Public Employee Appointment (*Pursuant to Government Code Section 54957*)

6. Open Session

There was no reportable action taken in closed session.

7. Discussion & Action Items

7.1 Annual Meeting Date By-Laws Amendment Update

The Annual Meeting is now scheduled on May 26, 2021. Catherine Abbott reported that the Board took action to amend the By-Laws to get the flexibility to host the Annual Meeting in either April or May, and this amendment will be presented during the Board of Trustees meeting on April 16, 2021.

7.1 Follow-up Items	7.1 Task of	7.1 Due by
None	None	None

7.2 CV Strategies Invoice for the State of the College

Catherine Abbott reported that the invoice from Momentous for State of the College will be discussed during the April 19, 2021 Financial and Investment Committee meeting. Kirstien Renna confirmed that at this time, no other invoice was received for the State of the College.

7.2 Follow-up Items	7.2 Task of	7.2 Due by
Invoices for State of the College will be discussed at the April 19, 2021 Finance and Investment Committee meeting.	Cathy Abbott	April 2021

7.3 Select a date for the May and June Executive Committee Meetings

Bill Chunowitz indicated that according to the regular schedule, the next Executive Committee meetings would fall on May 12 and June 9, 2021. The Committee agreed that Christine Anderson, who will become the next Executive Committee Chair, should confirm these dates. Tom Minder indicated that the May and June dates will not work with his schedule.

7.3 Follow-up Items	7.3 Task of	7.3 Due by
The Dates of the Future meetings will be confirmed with Christine Anderson and sent to the Committee	Eve-Marie Dehondt	April 2021

8. Other Discussions & Future Agenda Items

The Committee discussed how the Orange Tier is affecting College of the Desert. Jeff Baker reported that the College is currently looking into creating staggered schedules for Leadership and Management to begin in the Summer and then potentially increasing the frequency in the Fall. They are still taking precautions as other Colleges nearby went too fast and had issues with Covid, forcing them to stay 100% closed for the Fall. Ultimately, he mentioned that the decision was up to the Board of Trustees, and he indicated that any event being sponsored by the Foundation would be a liability to the Foundation and the College, even if staff is not present. Finally, he reported that the College would be increasing its online offering in the future.

Bill Chunowitz pointed out that a thank you letter from a student who received funding was included in the Committee meeting packet for the Committee's review.

8.1 Follow-up Items	8.1 Task of	8.1 Due by
None	None	None

9. Adjournment

The Chair adjourned the meeting at 2:11PM.

Next meeting: May 12, 2021 – 1:00PM – Via Zoom