



**Foundation Academic Angels Committee Meeting
Minutes for Tuesday, March 9, 2021
2:00PM**

Meeting Participants

Committee Members Present

Marge Dodge (Chair), Christine Anderson, Norma Castaneda and Jane Saltonstall

Non-Voting Committee Members Present

Cynthia Cottrell, Linda Weakley and Nancy Harris

Guest(s)

Catherine Abbott, Gailya Brown, Bill Chunowitz and Matt Durkan

Recorder

Eve-Marie Dehondt

Meeting Minutes

1. Call to Order/Roll Call

1.1 Roll Call

The meeting was called to order at 2:03PM.

Christine Anderson left the meeting at 2:40PM.

2. Action Items

2.1 Approval of Agenda: Foundation Academic Angels Committee Meeting of March 9, 2021 Agenda: Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

2.1 Confirmation of Agenda: Approval of Agenda for the Academic Angels Committee Meeting of March 9, 2021 with any addition, correction or deletions.

2.1 Conclusion

Jane Saltonstall moved to approve the agenda as presented, Christine Anderson seconded. Motion carried.

2.1 Follow-up Items	2.1 Task of	2.1 Due by
None	None	None

3. Minutes

3.1 Approval of the Academic Angels Committee Meeting Minutes of February 9, 2021.

The minutes were approved as presented.

4. Comments from the Public

4. 1 Comments From The Public: Comments from the Public: In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted by email until March 8, 2021 at 5PM to codfoundation@collegeofthedesert.edu and read into the record during public comment.

There were no comments from the public received.

5. Discussion Items

5.1 March 11 Virtual Event Planning

5.1.1 Update on the number of participants

17 Academic Angels registered for the March 11th event. The phone calls that the Committee members organized to contact past members to invite them to the event helped increasing the number of attendees and cleaning up the database. The Committee members noted that people who were called were generally pleased to be contacted and to hear about the Academic Angels. The Committee discussed organizing another phone call in the near future to keep members updated.

Cathy Abbott will contact the Public Relations Department to post the event on Facebook.

5.1.2 Update on Presentations from Dr. Kinnamon/Catherine Abbott

The presentation will be a Q&A format where Dr. Kinnamon and Cathy Abbott will go in and out. Guests will learn about the precautions that were taken by the College during the pandemic, as well as the hybrid classes that are being introduced. The first rehearsal took place last week and the second one is scheduled this afternoon.

5.1.3 Update on Presentation from Shawn Abramowitz from Coachella Valley Leadership

Matt Durkan informed the Committee that Shawn Abramowitz, President Elect at Coachella Valley Leadership will provide a 10 mn PPT presentation of on the Learning To Lead program.

5.1.4 Update on the Country Wine Baskets sent

The Country Wine Baskets were sent to the registered guests who are current Academic Angels. The expected delivery was March 8 and the cost of the wine was \$700.60 for 13 baskets delivered. Marge Dodge will propose a toast for people who have received the wine at the end of the event. Any participant who will renew their membership after the event will be sent a Country Wine Basket as well.

5.1.5 Additional Event details

The full presentation is scheduled to last 35 to 40 minutes. Marge Dodge will perform a quick training on how to use Zoom at the beginning of the event. Three trivia questions will be proposed to attendees throughout the event, with \$25 gift card certificates from Nothing Bundt Cakes to win. Eve-Marie Dehondt will send a final reminder of the event and the Zoom link will be sent to all the members and participants the morning of March 11.

5.1 Follow-up Items	5.1 Task of	5.1 Due by
Cathy Abbott will contact the Public Relations Department to post the event on Facebook.	Cathy Abbott	March 9, 2021
Eve-Marie Dehondt will send a final reminder of the event and the Zoom link will be sent to all the members and participants the morning of March 11.	Eve-Marie Dehondt	March 11, 2021
Country Wine Baskets will be sent to the participants who will renew their membership after the event	Eve-Marie Dehondt	March 20, 2021

5.2 Learning to Lead Program Update

5.2.1 Bank of America Grant

Gailya Brown provided an update on a proposal submitted to Bank of America for a \$25,000 grant, which would serve to fund the Learning to Lead Program. One of the priorities of this grant is workforce development and the Foundation made a case for how this program develops future leaders in the Community. The results on successful grant recipients will be provided before the end of the fiscal year.

5.2 Follow-up Items	5.2 Task of	5.2 Due by

5.3 Next academic Angels Event

The Committee discussed organizing a future event around May, as people start to gather in person. One concern was that in May, most people are leaving the Valley for the summer, which would be a concern for the number of potential attendees. Another concern is that the College is currently closed, and therefore, staff members are not allowed to participate in events in-person. The Committee agree to hold off organizing in person event until the College reopens, in accordance with the College's policy for its staff members.

The Committee discussed creating a newsletter instead of in-person event, as this would be a great communication replacement. (See information on item 5.4)

5.3 Follow-up Items	5.3 Task of	5.3 Due by

5.4 Angels Newsletter

Given the current momentum that the Academic Angels benefits from, the Committee agreed that creating a newsletter would be a great way to continue promoting the Learning to Lead Program and the Academic Angels' activities.

This would keep the communication open with the members and inform them on what to expect for the next season.

Catherine Abbott noted that the Academic Angels could create the content, which would be reviewed by the Public Relation's department for general grammar and punctuation. Then the Foundation staff would abide by the College's branding guidelines to finalize the material and send the newsletter through Constant Contact. The newsletter will start as a one pager with the major information.

The Committee agreed to form an Ad—Hoc Committee to work on a newsletter. They also suggested doing some calls of past members to inform the members that a newsletter will come with exciting information.

Bill Chunowitz will continue to ask the Board members to promote the Academic Angels and encourage them to join if they have not done so yet.

5.4 Follow-up Items	5.4 Task of	5.4 Due by
The Committee agreed to form an Ad—Hoc Committee to work on a newsletter.		
The Committee agreed to set some calls of past members to inform the members that a newsletter will come with exciting information.		

6. Adjournment

The Committee Chair adjourned the meeting at 2:49 PM.

Next Meeting: Tuesday, April 13, 2021, 2:00 PM - Zoom