



**Foundation Academic Angels Committee Meeting  
Minutes for Tuesday, February 9, 2021  
2:00PM**

**Meeting Participants**

**Committee Members Present**

Marge Dodge (Chair), Christine Anderson, Norma Castaneda and Jane Saltonstall

**Non-Voting Committee Members Present**

Cynthia Cottrell, Linda Weakley and Nancy Harris

**Guest(s)**

Catherine Abbott, Bill Chunowitz and Matt Durkan

**Recorder**

Eve-Marie Dehondt

**Meeting Minutes**

**1. Call to Order/Roll Call**

1.1 Roll Call

The meeting was called to order at 2:04PM.

1.2. Resignation of Non-Voting Committee Member Roberta Duke

Marge Dodge announced to the Committee that Roberta Duke resigned from the Committee due to time commitment. She will continue to be an ambassador for College of the Desert and the Academic Angels.

**2. Action Items**

**2.1 Approval of Agenda: Foundation Academic Angels Committee Meeting of February 9, 2021 Agenda:** Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the

members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

**2.1 Confirmation of Agenda: Approval of Agenda for the Academic Angels Committee Meeting of February 9, 2021 with any addition, correction or deletions.**

**2.1 Conclusion**

Jane Saltonstall moved to approve the agenda as presented, Christine Anderson seconded.

Motion carried.

<b>2.1 Follow-up Items</b>	<b>2.1 Task of</b>	<b>2.1 Due by</b>
None	None	None

**3. Minutes**

3.1 Approval of the Academic Angels Committee Meeting Minutes of January 12, 2021.

The minutes were approved as presented.

**4. Comments from the Public**

**4. 1 Comments From The Public:** Comments from the Public: In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted by email until February 8, 2021 at 5PM to [codfoundation@collegeofthedesert.edu](mailto:codfoundation@collegeofthedesert.edu) and read into the record during public comment.

There were no comments from the public received.

**5. Discussion Items**

**5.1 March 11 Virtual Event Planning**

**5.1.1 Invitations Letters Sent Update**

As of this day, 6 people registered for the March 11<sup>th</sup> event. The Committee agreed to host the event only if a minimum of 20 people is registered by March 1<sup>st</sup>. Invitations will be resent to the Academic Angels members who did not sent their RSVP yet. Cynthia Cottrell, Nancy Harris and Linda Weakley indicated they did not see the email invitation, and asked that it is resent to them.

An electronic reminder has already been scheduled to resend the email notification to people who did not open the email from Constant Contact.

Marge Dodge suggested posting the event on the Foundation Facebook page.

Chris Anderson, Norma Castaneda, Matt Durkan, Linda Weakley, Jane Saltonstall, Cathy Abbott, Cynthia Cottrell and Marge Dodge all agreed to start making phone calls to past and current members to encourage them to attend. Marge Dodge will divide the list of people from the binder that includes the list of past members and their phone numbers and provide a list of 10 people for each person to contact.

When contacted by phone, Committee members should remind people they invite the following key points:

- They will receive a bottle of wine if they renew by March 1
- They will learn about the new "Learning to Lead" program with Leadership Coachella Valley
- This will be the last opportunity for people to be addressed by Dr. Joel Kinnamon in his capacity of Superintendent of the College.

The Committee agreed to update the letter invitation to make it suitable to invite President's Circle members, as it will be a great opportunity for them to see the Academic Angels' activities and get familiar with the Learning to Lead program. The Committee agreed that only participating Academic Angels in good standing will receive a bottle of wine.

Cathy Abbott noted that if President's Circle members were invited, they should play the second video available on student challenges and triumph, as the original video has already been seen by the Presidents Circle members.

Board Members should be invited as well to the event. Bill Chunowitz indicated that he will encourage the Board members to invite people to this event.

### **5.1.2 Update on Presentations from Dr. Kinnamon/Catherine Abbott**

The Committee agreed to start the presentation rehearsals by March 1, if the event has reached the minimum of 20 participants.

Dr. Kinnamon and Cathy Abbott's presentation will be around 10 minute long.

### **5.1.3 Update on Presentation from Shawn Abramowitz from Coachella Valley Leadership**

Matt Durkan informed the Committee that Shawn Abramowitz is working on his presentation, which should be approximately 10 minutes long. Matt Durkan's presentation will be 5 minutes and both will include visuals.

#### 5.1.4 Review & Selection of Wine Country Baskets & Ordering Process

The Committee reviewed the list of selected Wine Country Baskets and agreed to go with the Edenbrook Vineyards Cabernet baskets at \$49.95 plus taxes, which includes crackers, cheese spread, truffle, cookies, Ghirardelli milk and dark chocolates. The shipping is included and the Committee agreed that the vendor should ship each basket individually.

Eve-Marie Dehondt will coordinate the purchase and mailing of the bottles to the appropriate participants by February 28. Marge Dodge will contact the vendor to ensure the timeline will be sufficient.

#### 5.1.5 Additional Event details

There were no other additional details to discuss.

<b>5.1 Follow-up Items</b>	<b>5.1 Task of</b>	<b>5.1 Due by</b>
Marge Doge to follow up with the Wine Basket vendor on availability of products and timeline to ship. Eve-Marie Dehondt will purchase and ship them once event confirmed	Marge Dodge/Eve-Marie Dehondt	Feb 11, 2021
The event should be advertised on the Foundation Facebook Page	Matt Durkan	Feb 11, 2021
The Committee members who did not receive the invitation will be emailed again	Eve-Marie Dehondt	Feb 11, 2021
Matt Durkan will follow-up with Shawn Abramowitz on his presentation and visuals.	Matt Durkan	Feb 11, 2021
Marge Dodge will update the event invitation letter to invite the President Circle Members and Board Members. Eve-Marie Dehondt will send the updated invitations once received.	Marge Dodge	Feb 11, 2021
Marge Dodge will divide the list of past members to invite them to the event. The Committee members will reach out to the list of people that will be assigned to them to invite them to the event.	Marge Dodge/All Committee Members	Feb 11, 2021

Presentation rehearsal will start on March 1 if event is confirmed	Cathy Abbott/Marge Dodge/Matt Durkan	March 1, 2021
--	--------------------------------------	---------------

**5.2 Youth Leadership Program Update**

Marge Dodge shared her positive experience attending the Leadership Coachella Valley Education Day. (A full recap of this event has been provided in the material sent to the Committee members.)

Cathy Abbott met with Carlos Maldonado, Director of Student Life at the College, who is responsible for the Superintendent’s student Ambassadors. He has been very enthusiastic to learn about the Learning to Lead program, as this represents an additional opportunity for students to start creating a network of community leaders that will be serve them in the future. The program will allow student to go on future fields trips and explore what opportunities the Coachella Valley has to offer.

Carlos Maldonado will help selecting the students and invite them to apply to the program. Cathy Abbott will discuss the number of daily hours that students will need to spend on this program with Shawn Abramowitz and Sean Webb and see if any modification needs to be made to ensure this fits the College’s requirements. The Committee agreed that they should involve Board members to continue promoting this program.

5.2 Follow-up Items	5.2 Task of	5.2 Due by

**6. Adjournment**

The Committee Chair adjourned the meeting at 2:52 PM.

**Next Meeting: Tuesday, March 9, 2021, 2:00 PM - Zoom**