



## **Foundation Special Executive Committee Meeting**

**Minutes for Wednesday, March 17, 2021**

**2:00PM**

**Zoom Video:**

<https://cccconfer.zoom.us/j/91435684770?pwd=VnlKaTBQajNFU3l6OFZiamZWVG1ydz09>

### **Meeting Participants**

#### **Committee Members Present**

Bill Chunowitz (Chair), Christine Anderson, Marge Dodge, Barbara Fromm, Tom Minder, Joanne Mintz, Diane Rubin and Jane Saltonstall

#### **Non-Voting Committee Members Present**

Catherine Abbott

#### **Committee Members Not Present**

John Ramont, Joel Kinnamon and Bonnie Stefan

#### **Recorder**

Eve-Marie Dehondt

#### **Guests**

Kirstien Renna

### **Meeting Minutes**

#### **1. Call to Order/Roll Call**

The meeting was called to order at 2:02PM.

#### **2. Action Items**

**2.1 Approval of Agenda: Special Foundation Executive Committee Meeting of March 17, 2021 Agenda:** Pursuant to Government Code Section 54954.2(b)(2), the Committee may take action on items of business not appearing on the posted agenda, upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention

of the local agency subsequent to the agenda being posted as specified in subdivision (a).

**2.1 Confirmation of Agenda:** Approval of Agenda for the Special Executive Committee Meeting of March 17, 2021 with any addition, correction or deletions.

Tom Minder asked to add a discussion with respect to the CV Strategies' billing for the Virtual State of the College.

### **2.1 Conclusion**

Barbara Fromm moved to approve the agenda as amended, Jane Saltonstall seconded. Motion carried.

<b>2.1 Follow-up Items</b>	<b>2.1 Task of</b>	<b>2.1 Due by</b>
None	None	None

## **3. Minutes**

### **3.1 Approval of Regular Foundation Executive Committee Meeting Minutes – March 10, 2021**

The minutes were approved as presented.

## **4. Comments from the Public**

**4. 1 Comments From The Public:** Comments from the Public: In accordance with Executive Order N-25-20 and guidance from the California Department of Public Health on gatherings, remote public participation is allowed and will be accepted by email until March 16, 2021 at 5PM to [codfoundation@collegeofthedesert.edu](mailto:codfoundation@collegeofthedesert.edu) and read into the record during public comment.

There were no comments from the public received.

## **5. Discussion & Action Items**

### **5.1 Discuss the Stepping Up for College of the Desert Foundation Campaign Budget Re-Alignment**

Chris Anderson explained that the need to realign the Stepping Up for College of the Desert Foundation campaign budget in some of the categories of the campaign was because initially, some of the targets had already been met. The Stepping Up

for College of the Desert Committee agreed to realign the budget of the campaign by increasing the campaign goal by \$300,000, for it to reach a total of \$2,300,000, which matches the overall Foundation budget, which was already approved by the Board. Kirstien Renna presented the budget realignment of the Stepping Up for COD campaign to the Committee as provided in the Committee material packet. She informed the Committee that to this date, 50.2% of the goals has been met and that since the brochure of the campaign was distributed to donors, the foundation has started receiving additional donation towards the campaign. As well, an estate gift of \$200,000 and another \$10,000 are scheduled to be received as well.

This adjustment does not required board approval; however, this will be added to the March Board meeting agenda for information.

<b>5.1 Follow-up Items</b>	<b>5.1 Task of</b>	<b>5.1 Due by</b>
The Stepping Up for COD Budget campaign adjustment will be added to the March Board meeting agenda for information.	Cathy Abbott	March 24, 2021

## **5.2 Discuss the CV Strategies’ billing for the Virtual State of the College**

Tom Minder indicated that the Board had already approved to fund \$40,000 for the Virtual State of the College and the Committee discussed an additional \$20,000 invoice received from CV Strategies for the Virtual State of the College.

The Committee agreed that the Finance and Investment Committee should review this invoice at their upcoming meeting and will ask the College to provide an itemized invoice to explain the increase of costs. The invoice will not be paid until this itemized invoice is received.

<b>5.2 Follow-up Items</b>	<b>5.1 Task of</b>	<b>5.1 Due by</b>
None	None	None

## **6. Other Discussions & Future Agenda Items**

There was no other discussions.

**6.1 Follow-up Items****6.1 Task of****6.1 Due by**

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**7. Adjournment**

The Chair adjourned the meeting at 3:00PM.

**Next meeting: April 7, 2021 – 1PM – Via Zoom**